

TOPICS FOR QUARTERLY DEPARTMENT TRAINING OFFICER MEETINGS

Topics for future California Department Training Officer's (DTO) meetings have been prioritized based on input from the 6/15/04 DTO Quarterly Meeting. This list of topics may change when the California Performance Review (CPR) report is released.

TRAINING TECHNIQUES

# responses	Topic
12	Presentation Skills - how do we get past the fear? What works/what doesn't? How not to be a "talking head"
11	Developing a Training Officer Cookbook
10	Training Performance Consulting
6	Blended Approaches to Learning
6	Developing Performance-Based Training
6	Incorporating Skills/Development with Training
6	Training Officer/Coordinator curriculum/core courses
3	Video Showcase
2	Lesson Plans or ISD

TRAINING MANAGEMENT (Planning for the Future)

# responses	Topic
14	Trends in Supervision and Management Training
10	Business Process Reengineering
9	Information Sharing Faire
6	Return on Investment
4	Contracts - CMAS, IAA's, STC-approved contracts
3	How to get Management Support for Training
3	Identifying Core Competencies
2	Change Management
1	Managing in tough times

E-LEARNING

# responses	Topic
5	E-Learning in-house / writing technical content